



**Kay Ivey**  
Governor

**STATE OF ALABAMA  
PLUMBERS & GAS FITTERS  
EXAMINING BOARD**

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**James M. Morgan**  
Executive Director

**ALABAMA PLUMBERS  
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING  
FISCAL YEAR 2021-2022  
216 AQUARIUS DRIVE, SUITE 319  
HOMEWOOD, AL 35209  
MAY 19, 2022

**I. CALL TO ORDER**

**A. Roll Call**

The meeting was called to order at 2:00 p.m. on May 19, 2022. The following, Board members were present: Scotty Winfrey, Chairman; Janice Warren, Secretary; Bobby Bulloch, Henry McCoy, and Isadore Gardner. Staff members present were James Morgan, Executive Director, Kimberly Holifield, Kristin Ivy and Homer Haynes. Mr. Haynes left the meeting at 2:12 pm. Others present were Matthew Winn, Mark Roberts, John Mata, Patrick Camp, Hanna Sheppard, James Cugin, Michael Ford, Steve Wright, Rusty Hughes, Jamie Free, Chase McGalliard, Paul Antoine, Rick Romano, Brian Martin and Cheryl Hendrickson. All left the meeting at 2:54 pm.

**B. Declaration of Quorum**

A quorum was declared with 5 Board members present at 2:00 pm on May 19, 2022.

**C. Statement of Compliance with Open Meetings Act**

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

**II. REVIEW OF MINUTES**

**A. February 24, 2022, and March 10, 2022, Board Meeting Minutes**

Mr. Winfrey called for review of the February 24, 2022, and March 10, 2022, board meeting minutes.

**Mr. McCoy moved to accept the February 24, 2022 and the March 10, 2022, minutes as written. Mr. Bulloch seconded. The motion carried unanimously with all Board members voting.**

III. PUBLIC INPUT

A. Calvin Martin

Mr. Martin sent in request seeking approval to take the Journeyman Plumber Exam based on his verifiable experience.

**Mr. Gardner moved to allow Mr. Martin to take the Journeyman Plumber exam based on verifiable documentation of his experience. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

B. Vincent Brown

Mr. Brown sent in a request seeking approval to take the Journeyman Plumber/Gas Fitter Exam based on his verifiable experience.

**Mr. Gardner moved to deny Mr. Brown to take the Journeyman Plumber/Gas Fitter exam due to lack of verifiable experience. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

C. Garrett Walker

Mr. Walker sent in request seeking approval to take the Journeyman Plumber Exam based on his verifiable experience.

**Ms. Warren moved to allow Mr. Walker to take the Journeyman Plumber exam based on verifiable documentation of his experience. Mr. McCoy seconded. Motion carried unanimously with all Board members voting.**

D. Carson Warren

Mr. Warren sent in a request seeking approval to take the Journeyman Plumber Exam based on his verifiable experience.

**Mr. Gardner moved to conditionally allow Mr. Warren to take the Journeyman Plumber based on his verifiable documentation of experience once we receive his W2. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

E. Michael Ford, Patrick Camp, and Nicole Sheppard

A Board request was sent in seeking approval for Mr. Ford, Mr. Camp and Ms. Sheppard to take the Journeyman Plumber Exam based on verifiable experience.

**Mr. Gardner moved to allow Mr. Ford to take the Journeyman Plumber exam on June 29<sup>th</sup>, 2022, Mr. Casey on December 30, 2022, and Ms. Sheppard on December 30, 2022, based on verifiable experience of military training. Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.**

F. Jamie D. Jones

Mr. Jones sent in a request seeking approval to take the Journeyman Plumber exam Based on his verifiable experience.

**Mr. Bulloch moved to deny Mr. Jones to take the Journeyman Plumber exam due to lack of verifiable documentation of his experience. Mr. McCoy seconded. Motion carried unanimously with all Board members voting.**

G. Joseph Boyd

Mr. Boyd sent in a request seeking approval to take the Journeyman Gas Fitter exam Based on his verifiable experience.

**Mr. McCoy moved to allow Mr. Boyd to take the Journeyman Gas Fitter exam based on verifiable documentation of his experience. Ms. Warren seconded. Motion carried unanimously with all Board members voting.**

H. Austin Nichols

Mr. Nichols sent in a request seeking approval to take the Journeyman Gas Fitter exam based on his verifiable experience.

**Ms. Warren moved to deny Mr. Nichols to take the Journeyman Gas Fitter exam due to lack of verifiable experience. Mr. Bulloch seconded. Motion carried unanimously with all Board members voting**

IV. REVIEW OF FINANCIAL STATEMENT

Financial Statement

Mr. Winfrey called for review of the April 30, 2022, financial statement.

**Mr. Gardner moved to accept the April 30, 2022, financial statement. Mr. Bulloch seconded. Motion carried unanimously with all Board members voting.**

V. INVESTIGATIVE COMMITTEE

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 10 cases. The committee opened 6 cases with probable cause and closed 4 consumer complaints with no probable cause.

**Mr. McCoy moved to accept the report given by the Investigative Committee, Mr. Gardner seconded. Motion carried unanimously with one recusal (Mr. Bulloch)**

B. Consent Agreements & Consumer Complaints

The Board voted to close 2 licensed contractor cases. Detail listing attached.

**Ms. Warren moved to close the 2 licensed contractor case. Mr. McCoy seconded. Motion carried unanimously with one recusal (Mr. Bulloch)**

VI. REPORT ON FEES WAIVED

A. Waiver of fees

A Total of 10 licensees were approved for waiver of annual fees and penalties.

**Mr. Gardner moved to accept the approval of the waiver of annual fees and penalties. Mr. Bulloch seconded. Motion carried unanimously with all remaining Board members voting.**

VII. LEGAL UPDATE

A. Adoption of Amended Rule 720-x-11-.01

Mr. Winfrey called for review of the proposed rule change.

**Mr. Bulloch moved to adopt the rule change as written, Mr. McCoy seconded. Motion carried unanimously with all Board members voting.**

B. New Rule 720-X-4-.06 Reciprocity with Alabama Liquefied Petroleum Gas Board.

The Board reviewed new rule 720-x-4-.06 Reciprocity with Alabama Liquefied Petroleum Gas Board.

**Mr. Bulloch moved to advertise new rule 720-x-4-.06 Reciprocity with Alabama Liquefied Petroleum Gas Board. Ms. Warren Seconded. Motion carried unanimously with all Board members voting.**

C. 720-x-3-.02 Rule Change

The Board review a proposed amendment to rule 720-x-3-.02 Exchange or Installation of Gas Fixture and Appliances.

**Mr. Bulloch moved to advertise the proposed amendment to rule 720-x-3-.02. Mr. Gardner seconded. Motion carried unanimously with all Board members voting.**

D. 720-x-1-.02 Rule Change

The Board reviewed a proposed amendment to rule 720-x-1-.02 Minimum Standards for Installation, Service and Repair.

**Mr. Bulloch moved to advertise the proposed amendment to rule 720-x-1-.02. Mr. Gardner seconded. Motion carried unanimously with all Board members voting.**

E. 720-x-7-.01 Rule Change

The Board reviewed a proposed amendment to rule 720-x-7-.01 Administrations of Examinations.

**Ms. Warren moved to advertise the proposed amendment to rule 720-x-7-.01. Mr. Gardner seconded. Motion carried unanimously with all Board members voting.**

VIII. NEW BUSINESS

A. James Morgan Pay Increase

The Board discussed a yearly 5% pay increase for James Morgan

**Mr. Gardner moved to grant James Morgan a yearly 5% increase. Ms. Warren seconded. Motion carried unanimously with all Board Members voting.**

B. Election of New Officers

The Board discussed leaving the officer positions the same.

**Mr. Gardner moved to leave the officer positions the same, Mr. McCoy seconded. Motion carried unanimously with all Board Members voting.**

C. Board Meeting


The next Board Meeting will be August 11, 2022

VIII. ADJOURNMENT

**Ms. Gardner moved to adjourn. Mr. Bulloch seconded.**

**Motion carried unanimously.**

Meeting adjourned at 3:53 p.m. on May 19, 2022.



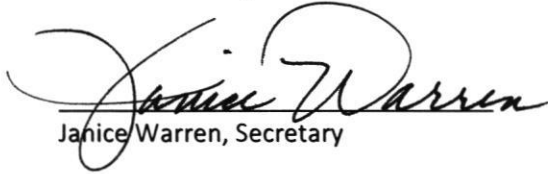
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Scotty Winfrey, Chairman



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Phillip Guthrie, Vice Chairman



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Janice Warren, Secretary